

## **DOCUMENTS REQUIRED FOR COMPLETION OF ADMISSION FORMALITIES**

Selected candidate must complete their admission formalities on or before the date notified as per the admission schedule provided by the Medical Counselling Committee (MCC). All candidates must bring attested copies of the following documents, along with the originals at the time of admission.

1. Allotment letter, downloaded from MCC website.
2. Score card of NEET-2025
3. Admit card of NEET-2025
4. Mark sheet and passing certificate of the qualifying examination.
5. Age proof based on the certificate of High School/Secondary School or an equivalent examination.
6. Character Certificate from the institution last attended.
7. Migration certificate.
8. Proof of entitlement for a particular reserved category issued by the Competent Authority.
9. Proof of permanent address as declared in the application form (Aadhar Card).
10. Four passport size photographs.
11. Execution of Bond agreement (**Format attached**).
12. In case an intervening/gap period is involved, the candidate has to submit a affidavit from Class 1 Gazetted Officer/ Notary Public for the entire intervening/gap period showing year-wise preoccupation and non-indulgence in any criminal activities after leaving the institution last attended (**Format attached**).

The candidates may bring with them Chest x-ray (with report) and Ophthalmic (Eye) examination report from a Registered Medical Practitioner. All medical report must be dated within last 15 days, before the date of admission.

**TO BE TYPED ON A NON-JUDICIAL STAMP PAPER OF Rs. 100/- (RUPEES  
ONE HUNDRED ONLY), DULY ATTESTED BY NOTARY PUBLIC SURETY  
BOND FOR BDS COURSE**

1. In pursuance of my undertaking given on \_\_\_\_\_ this Surety bond, herein after called the Bond, is executed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ by Mr./ Ms. \_\_\_\_\_ son/daughter of \_\_\_\_\_ hereinafter called the student, admitted in \_\_\_\_\_ course, hereafter the course at \_\_\_\_\_, hereafter the university in favour of the Registrar, Jamia Millia Islamia.
2. Whereas the student has applied and has been admitted in BDS course, being conducted by the Faculty of Dentistry, Jamia Millia Islamia.
3. Whereas on the basis of MCC counseling the student was offered BDS Course available at the time of his/her counseling and he/she has been admitted in the course at the university with the understanding and subject to the undertaking that the student shall undergo the course on full time and regular basis and shall maintain the required standard of performance and shall not indulge in any act of indiscipline/misconduct.
4. The student has, therefore, agreed to be liable and bound to pay a sum of Rs. 3,00,000/- only (Rupees Three Lakhs only) to the University, in the following circumstances:
  - a. If a student surrenders seat in violation of MCC rules/instructions, after joining the allotted institution;
  - b. If he/she discontinues the program in the first or second year of BDS program;
  - c. If the admission / registration of the student is cancelled / terminated by the University on account of unsatisfactory performance / misconduct / indiscipline/ shortage of attendance etc as per JMI rules.
5. Whereas the student undertakes that till the entire SURETY amount Rs. 3,00,000/- only (Rupees Three Lakhs only) is paid, the university shall have the right retain all original certificates submitted by the student at the time of admission and thereafter and also refuse to issue any certificate with regard to the course of study or dealings as a student.
6. Whereas on my request Mr. /Ms. \_\_\_\_\_ son of/daughter of \_\_\_\_\_ resident of \_\_\_\_\_

\_\_\_\_\_ and Mr./Ms. \_\_\_\_\_ son  
of/daughter of \_\_\_\_\_ resident of \_\_\_\_\_ Pho  
ne/Mobile No. \_\_\_\_\_ have agreed to stand as surety,  
severally and jointly, for me for the payment of the said amount.

**Signature of Natural Guardian/Father/Mother**

**Signature of the Student**

Name (in full) \_\_\_\_\_

Aadhaar No. \_\_\_\_\_

That I \_\_\_\_\_ son of/ daughter of \_\_\_\_\_  
resident of \_\_\_\_\_ the  
student aforesaid, acknowledge my in debtness to the Registrar, Jamia Millia  
Islamia to a sum of Rs. 3,00,000/- only (Rupees Three lakhs only), which I  
hereby promise to pay, on demand to the college.

**Signature of Natural Guardian/Father/Mother**

**Signature of the Student**

Name (in full) \_\_\_\_\_

Aadhaar No. \_\_\_\_\_

**(TO BE FILLED BY TWO SURETIES)**

- (1.) In consideration of the Surety Bond executed by the student (Mr. /Ms.

of/daughter of \_\_\_\_\_ Son  
resident of \_\_\_\_\_

\_\_\_\_\_ in favour of the Registrar, Jamia Millia  
Islamia for a sum of Rs 3,00,000/- only (Rupees Three Lakhs only), I

\_\_\_\_\_ hereby stand  
as a surety, jointly and severally, for the payment of the said amount  
on the terms mentioned above. In case, the student fails to pay on  
demand a sum of Rs. 3,00,000/- only (Rupees Three Lakhs only), I, the  
said surety, shall without any objection, pay the said due amount to  
the University. On demand.

I the said surety do solemnly affirm that I solvent to the extent of the amount of surety.

Signature .....

(i) Name of the Surety .....

Present Address : .....  
.....Pin .....

Permanent Address: .....  
.....Pin .....

Aadhaar No : .....

Mobile No. : .....

(2.) In consideration of the bond executed by the student (Mr. /Ms. \_\_\_\_\_

\_\_\_\_\_ Son of/daughter of \_\_\_\_\_  
\_\_\_\_\_ resident of \_\_\_\_\_

\_\_\_\_\_ in favour of the  
Registrar, Jamia Millia Islamia for a sum of Rs. 3,00,000/- only  
(Rupees Three Lakhs only), I \_\_\_\_\_

\_\_\_\_\_ hereby stand as surety, jointly  
and severally, for the payment of the said amount on the terms  
mentioned above. In case the student fails to pay on demand a sum of  
Rs. 3,00,000/- only (Rupees Three Lakhs only), I, the said surety, shall  
without any objection pay the said due amount to the University, on  
demand.

I the said surety do solemnly affirm that I am solvent to the extent of  
the amount surety.

Signature .....

(ii) Name of the Surety .....

Present Address : .....  
.....Pin .....

Permanent Address: .....  
.....Pin .....

Aadhaar No : .....

Mobile No. : .....



## GAP CERTIFICATE AFFIDAVIT

I, \_\_\_\_\_ (Name of the Student), S/o or D/o Sri / Smt. \_\_\_\_\_  
\_\_\_\_\_ residing at \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ do hereby solemnly declare and affirm as under: -

1. That I am a resident of the above-mentioned address.
2. That I have successfully passed \_\_\_\_\_ (Name of the degree/qualification passed) in \_\_\_\_\_  
\_\_\_\_\_ (month and year of passing) from \_\_\_\_\_ (name of college/ university/institution attended).
3. That I, to state further, have not joined/attended any other school/ college/ university/ institution since passing out due to \_\_\_\_\_  
(reason for gap).

(OR)

That I was working as an employee of \_\_\_\_\_ (company name)  
under the designation of \_\_\_\_\_ (position/designation in the company) from  
\_\_\_\_\_ to \_\_\_\_\_.

4. That the duration of the gap period is from \_\_\_\_\_ to \_\_\_\_\_.

The details of the gap period are as follows:

GAP PERIOD	REASON FOR GAP
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

5. That, in the course of this gap period, I was neither involved nor assisted any activity barred under the law.
6. That there is no criminal case pending against me in any court of law.

**Place:**

**Date:**

**Signature of Deponent (Student)**

**Verification:**

The above-mentioned statements are true and accurate to the best of my knowledge. Further, no material information has been concealed. If at any time in the future, the stated facts are found not to be true, then I will take full responsibility for the cancellation of my admission.

**Place:**

**Date:**

**Signature of Deponent (Student)**